



## REPUBLIC OF NAMIBIA

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### MINISTRY OF ENVIRONMENT AND TOURISM

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30 October 2006

Directors and Deputy Directors: Parks and Wildlife Management, Scientific Services  
Managing Director: NWR  
Cc: Deputy Permanent Secretary; Under Secretary

**Re: Implementation of usage fees for visitors to proclaimed protected areas**

1. In order to clarify and simplify the charging of park fees, and avoid any confusion that may exist, the following applies:
2. The instructions on the following page (Annex 1) as well as the coloured poster (Annex 3) are to be displayed at every park entrance, and every point park fees can be received (including the Permit Office and NWR Central Reservations Office), and will guide implementation of the fees, also see Annex 2.
3. Please note that:
  - 3.1 Fees are valid for a 24 hour period beginning at time of entry, per person, for one park.
  - 3.2 Park fees are payable for every day, for visitors and vehicles.
  - 3.3 The minimum amount payable is for 24 hours (1day), and thereafter in units of 24 hours (1 day).
  - 3.4 Fees are non-refundable, and non-transferable.
  - 3.5 Namibian and SADC discount rates are available on production of valid identification.
4. NWR have been granted permission to receive payment for park fees, at their Central Reservations Office only. Visitors carrying a proof of payment for park fees from NWR must be allowed entry.
5. For all parks, see attached schedule (Annex 1), permits with the relevant receipts must be obtained and inspected prior to visitors exiting the park.
6. To facilitate easy and efficient implementation, please take note of the attachments, all of which will be circulated in electronic format.
  1. Annex 1: Park fees schedule
  2. Annex 2: Instructions to staff
  3. Annex 3: Information for visitors (poster)

M. Lindeque  
Permanent Secretary



## REPUBLIC OF NAMIBIA

### MINISTRY OF ENVIRONMENT AND TOURISM

#### Park entrance and park usage fees, valid from 1 July 2005

Parks	Fee structure valid from 1 July 2005 (N\$/day)		
Ai-Ais Game Park, Etosha National Park, Namib-Naukluft Park (Sesriem entrance), Waterberg Plateau Park, Skeleton Coast Park	Children	(under 16)	no charge
	Adults	(foreign)	80.00
		(SADC)	60.00
		(Namibian residents)	30.00
	Vehicle	(10 seats or less)	10.00
(11-25 seats)		40.00	
(26- 50 seats)		300.00	
(51 plus)		500.00	
All other parks where usage fees are charged:  Caprivi Game Park, Daan Viljoen Game Park, Hardap Recreation Resort, Khaudom Game Park, Mahango Game Park, Mamili National Park, Mudumu National Park, Namib-Naukluft Park (other entrances), Naute Recreation Resort, Von Bach Recreation Resort	Children	(under 16)	no charge
	Adults	(foreign)	40.00
		(SADC)	30.00
		(Namibian residents)	10.00
	Vehicle	(10 seats or less)	10.00
(11-25 seats)		40.00	
(26- 50 seats)		300.00	
(51 plus)		500.00	

1. Fees are valid for a 24 hour period beginning at time of entry, per person, for one park.
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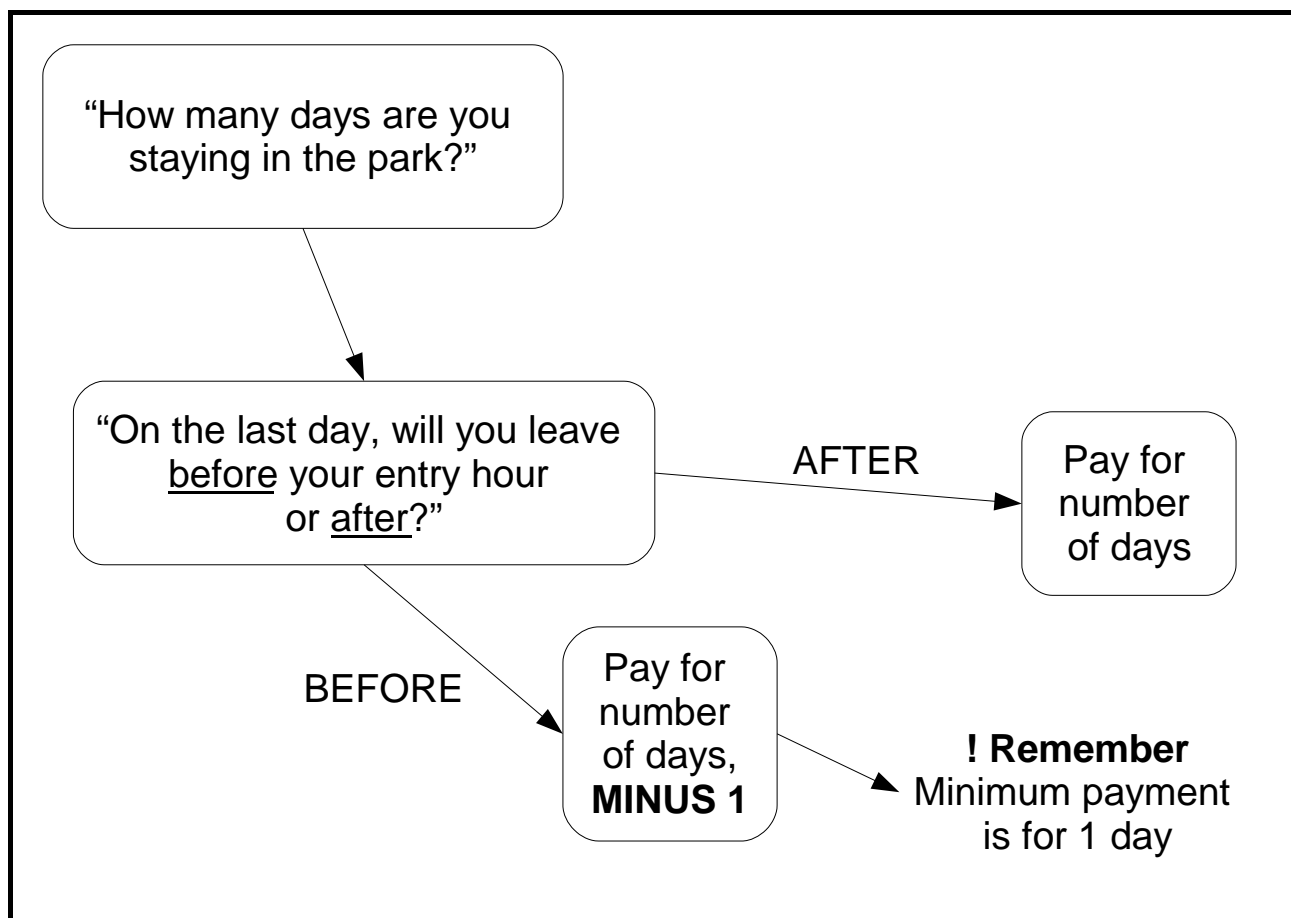
## Park Fees – instructions for staff

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### Basic rules

- Park fees are for 24 hours from time of entry: minimum fee payable is for 1 day.
- They are payable daily for both vehicles and visitors.
- There are different fees depending on park, residency status and age of visitors and type of vehicle: see separate fees schedule.

### How to calculate park fees









### On Entry

1. Mark permit with entry time.
  - Should be **rounded up to next full hour**.

### On Exit

1. Allow up to **2 hours grace** on exit.
2. Retain adequate proof of payment for audit purposes.

Examples

Situation	Day	Time in	Time out	Charge for	Explanation																				
Arrive at 10am and leave at 4pm the same day.	<table border="1"> <thead> <tr> <th>Th</th> <th>F</th> <th>Sa</th> <th>Su</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> </tbody> </table>	Th	F	Sa	Su	3	4	5	6	10	11	12	13	17	18	19	20	24	25	26	27	 am <b>10:00</b>	 pm <b>16:00</b>	<b>1 day</b> (24 hours)	Count number of days = 1 Leaving after entry hour = yes Charge number of days = <u>1</u>
Th	F	Sa	Su																						
3	4	5	6																						
10	11	12	13																						
17	18	19	20																						
24	25	26	27																						
Arrive at 11am and leave at 7 pm the following day.	<table border="1"> <thead> <tr> <th>Th</th> <th>F</th> <th>Sa</th> <th>Su</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> </tbody> </table>	Th	F	Sa	Su	3	4	5	6	10	11	12	13	17	18	19	20	 am <b>11:00</b>	 pm <b>19:00</b>	<b>2 days</b> (48 hours)	Count number of days = 2 Leaving after entry hour = yes Charge number of days = <u>2</u>				
Th	F	Sa	Su																						
3	4	5	6																						
10	11	12	13																						
17	18	19	20																						
Arrive at 7 pm and leave at 10 am the following day	<table border="1"> <thead> <tr> <th>Th</th> <th>F</th> <th>Sa</th> <th>Su</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> </tbody> </table>	Th	F	Sa	Su	3	4	5	6	10	11	12	13	17	18	19	20	 pm <b>19:00</b>	 am <b>10:00</b>	<b>1 day</b> (24 hours)	Count number of days = 2 Leaving after entry hour = no Charge number of days minus 1 = <u>1</u>				
Th	F	Sa	Su																						
3	4	5	6																						
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# Welcome to Namibia's Protected Areas

## PARK FEES

### Information for Visitors

1. Fees are valid for a 24 hour period beginning at time of entry, per person, for one park.
2. Park fees are payable for every day, for visitors and vehicles.
3. The minimum amount payable is for 24 hours (1 day), and thereafter in units of 24 hours.
4. Fees are non-refundable, and non-transferable.
5. Discounts for Namibian and SADC residents are available on production of valid identification.



**Ministry of Environment  
and Tourism**

*Directorate of Parks and  
Wildlife Management*

(061) 284 2111    [www.met.gov.na/parks](http://www.met.gov.na/parks)